



Registered Office:  
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# OAUK Policy for Carer Admittance to Events

## Document Version Control

Version	Date	Description of Changes	Approved By	Review Date
1.0	13 May 2026	Initial revised version aligned to the OAUK Constitution (Revised 27 April 2025). Clarified governance authority, delegation, safeguarding, accessibility, and operational responsibilities.	Executive Committee	May 2027

## Document Administration

Document Title	OAUK Policy for Carer Admittance to Events
Policy Owner	Executive Committee
Applicable To	All OAUK events, activities, functions and venues
Authority	OAUK Constitution – Clause 4 and Clause 17
Classification	Internal Governance Policy
Next Scheduled Review	May 2027

### 1. Purpose

This Policy establishes the framework for providing fair, dignified, safe, and inclusive access to events organised or managed by the Oshwal Association of the United Kingdom (“OAUK” or “the Association”) for individuals requiring the support of a carer or companion.

This Policy is implemented in accordance with the charitable Objects, governance responsibilities, and powers of the Association as set out within the OAUK Constitution, including the advancement of welfare, protection of health, and the proper management of Association activities and venues.





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This Policy applies to all OAUK organised events, activities, functions, religious gatherings, educational programmes, and community events conducted at OAUK premises or third-party venues.

## 2. Constitutional Authority

This Policy is issued under the authority of the Executive Committee pursuant to:

- Clause 4.1 – provision of venues and facilities for religious, cultural and communal gatherings;
- Clause 4.2 – organisation of meetings, lectures, classes and community activities;
- Clause 4.21 – authority to undertake lawful activities necessary for attainment of the Objects; and
- Clause 17 – power of the Executive Committee to establish Regulations and operational policies for the management and conduct of the Association.

## 3. Principles

OAUK is committed to:

- promoting equal and respectful access to events;
- making reasonable accommodations where appropriate;
- safeguarding the welfare, dignity, and safety of attendees;
- ensuring compliance with applicable charity, equality, safeguarding, health and safety, and venue obligations; and
- balancing accessibility requirements with venue capacity, operational, and safety considerations.

Nothing within this Policy shall override the Constitution, Regulations, safeguarding requirements, venue safety rules, or event-specific conditions.

## 4. Eligibility for Carer Admission

A complimentary, discounted, or otherwise authorised carer admission may be granted to an attendee who reasonably requires assistance due to:

- disability;
- long-term health condition;
- mobility impairment;





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- sensory impairment;
- cognitive condition; or
- other circumstances requiring ongoing support during attendance at an event.

OAUK recognises that not all disabilities or support requirements are visible and all applications shall be treated sensitively, fairly, and confidentially.

## 5. Evidence of Eligibility

Where required by the Executive Committee, event organiser, or authorised OAUK representative, suitable supporting documentation may be requested, including:

- Access Card with companion entitlement;
- Personal Independence Payment (PIP) documentation;
- Disability Living Allowance (DLA) documentation;
- Blue Badge together with photo identification;
- evidence of registered carer status; or
- a supporting letter from an appropriate medical or professional source.

The Executive Committee or delegated event organisers may determine acceptable evidence on a case-by-case basis.

## 6. Event-Specific Application

Carer admission is not automatic and shall remain subject to:

- the terms and conditions of the relevant event;
- venue capacity limitations;
- health and safety requirements;
- safeguarding requirements; and
- operational considerations.

Event notices, booking information, or published terms may specify:

- whether carer admission is complimentary, discounted, or charged at standard rates;
- any limitations on numbers;
- deadlines for applications; and





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- additional event-specific conditions.

## 7. Application Process

Where event registration or ticketing applies:

1. Requests for carer admission should be submitted at the time of booking or as early as reasonably practicable.
2. Supporting evidence may be requested before approval.
3. Approval decisions shall be made by the authorised event organiser, designated OAUK officer, or relevant sub-committee acting under delegated authority from the Executive Committee.
4. Confirmation of approval shall be communicated in writing or electronically.

OAUK reserves the right to refuse applications where:

- insufficient information is provided;
- eligibility requirements are not reasonably met;
- venue or safety limits would be exceeded; or
- the request would compromise the safe operation of the event.

## 8. Responsibilities of Carers

Carers admitted under this Policy are expected to:

- provide reasonable support and assistance to the attendee throughout the event;
- remain available to the attendee where necessary;
- comply with OAUK policies, event rules, safeguarding procedures, and health and safety requirements;
- cooperate with OAUK volunteers, officials, and venue personnel; and
- behave respectfully and appropriately at all times.

OAUK reserves the right to remove any attendee or carer whose conduct breaches Association rules, safeguarding standards, or venue requirements.

## 9. Age Requirements

Unless otherwise approved by the Executive Committee or event organiser:

- carers must be at least 18 years of age; and





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- must be capable of providing the required assistance safely and responsibly.

For youth events or specialist activities, additional safeguarding rules may apply.

## 10. Admission Conditions

Carer admissions:

- are non-transferable;
- are valid only when accompanying the supported attendee;
- may not provide additional privileges beyond event access unless expressly stated;
- may be withdrawn where misuse is identified; and
- remain subject to all OAUk event and venue rules.

OAUk may require the attendee and carer to arrive together and present confirmation or identification where reasonably necessary.

## 11. Safeguarding and Health & Safety

All attendees, carers, volunteers, and organisers must comply with:

- OAUk safeguarding requirements;
- venue evacuation and emergency procedures;
- health and safety obligations; and
- any instructions issued by OAUk officials or venue representatives.

The Executive Committee retains overall responsibility for ensuring that OAUk events are managed in accordance with the Constitution and applicable legal obligations.

## 12. Data Protection and Confidentiality

Any documentation or personal information provided under this Policy shall:

- be handled confidentially;
- only be used for the administration of the relevant event and access requirements; and
- be processed in accordance with applicable data protection legislation and OAUk policies.





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Only authorised OAUK personnel shall have access to such information.

### **13. Delegation and Administration**

The Executive Committee may delegate administration of this Policy to:

- Area Committees;
- event sub-committees;
- authorised volunteers;
- office bearers; or
- OAUK staff,

provided that all delegated activities remain consistent with the Constitution, Regulations, and applicable OAUK policies.

### **14. Review of Policy**

This Policy shall be reviewed periodically by the Executive Committee and may be amended in accordance with Clause 17 of the OAUK Constitution.

